

## Central Bedfordshire Education Service

Headteacher  
Miss Natalie Bill



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Dear Parents

### E-mail

This school produces a newsletter every Friday which gives you news of achievements, events, fundraising and other information we need to give you. This is circulated by e-mail using ParentMail, is placed on the schools website and a copy is also displayed on the outside notice board.

Please complete the slip attached with your e-mail address. In doing so you give us permission to use your e-mail to contact you and to send out registration details for ParentMail.

### ParentMail

The school currently uses ParentMail to communicate with parents and once your child has joined you will be sent registration details. This will explain how to download the app and login to your account. The app is a brilliant way to be kept informed on what is happening at school and for the school to contact you and will send you alerts as soon as a message has been sent.

### Text Messaging

The school may also use ParentMail to send text messages. We would use this to contact you for emergencies, i.e. school closure. We only send one text per pupil. Please complete the slip attached with your mobile number to confirm that you are happy to be contacted in this way.

### School Closures

Central Bedfordshire Council have a new system called SOS to alert parents of school closures.

If you wish to be alerted by e-mail of school closures please log into [https://www.centralbedfordshire.gov.uk/info/9/schools/717/school\\_closures](https://www.centralbedfordshire.gov.uk/info/9/schools/717/school_closures)

Yours sincerely

Miss Natalie Bill  
Headteacher

To the Headteacher  
Chalton Lower School

**E-mail Newsletter**

I would be happy to receive the school newsletter by e-mail via ParentMail.

**E-mail address (please write clearly in the correct case)**

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**Text Messaging Service**

I agree that my mobile telephone number may be stored on the secure database at ParentMail.

**Mobile Telephone number**.....

Child's name.....

Signed.....

Please print name.....Date.....