

Central Bedfordshire Education Service

Headteacher: Miss Natalie Bill
Chalton Lower School
Luton Road
CHALTON
Bedford
LU4 9UJ



Telephone and Fax: 01525 872354
e-mail: chalton@chaltonlower.co.uk
www.chaltonlower.co.uk



Dear Parents

I would like to extend a warm welcome to you and your child to Chalton Lower School.

In preparation for your child joining us, we need to collect information about them and would be most grateful if you can complete the New Pupil Form at the following link:
<https://forms.gle/bJkt9Ux7SRLcANpA8>

This form asks for your child's personal details, medical history and other information including emergency contact details. The form clarifies the purpose for which we are asking you for information and where we need specific consent about how we use some of the personal information about your child.

We ask that you read our School Privacy Notice carefully, a copy of which is located on our school website at www.chaltonlower.co.uk which will be kept up-to-date to reflect any changes in our data collections and data protection procedures during the academic year

We also request that you bring your child's birth certificate into school so that we may photocopy it for our records. I also require proof of residency and would be grateful if you would bring some proof of this e.g. utility bill into school.

We would also like to advise you that we currently have a child with a severe nut allergy and as such we ask that parents and children refrain from bringing any form of nuts into the school.

Information about the school is on our website at www.chaltonlower.co.uk. Please do have a look.

The staff and I look forward to your child joining Chalton Lower School.

Yours sincerely

A handwritten signature in black ink that reads 'NBILL'.

Miss Natalie Bill
Headteacher